

I have read carefully the approved policy guidelines of the MCGM for above permission and have complied all the conditions. I accept, that, in the event the information submitted by me is found false, I am liable for all such penal actions as prescribed under the law.

Date:

Signature of Applicant

Sr. No.	Attested copies of following Documents be submitted
A)	Identity Proof (Any One)
	i) PAN Card
	ii) Aadhar Card
	iii) Passport
	iv) Driving Licence
	v) Election ID Card
B)	Proof of Possession of premises (Any one)
	i) Rent Receipt
	ii) Commercial Photopass
	iii) Registered Leave & Licence Agreement
	iv) Lease Deed
	v) PR card
	vi) Allotment Letter
	vii) Maintenance Receipt issued by the C.H.S.
	viii) Electricity Bill
C)	Proof of Business Entity (If applicable)
	i) Copy of Partnership Deed
	ii) Copy of Memorandum of Association
	iii) Certificate of Incorporation under the Companies Act
	iv) Certificate issued by the Charity Commissioner under the Registration of Societies Act and Mumbai public Trust Act
D)	No Hoarding is in Compulsory Open Space, Certificate to be brought from Executive Engineer Building Proposal.

23.	NOC from Regional Traffic Officer in case of Mobile Advertisement on Taxi, Bus, etc.		✓										
24.	No Hoarding is in Compulsory Open Space, Certificate to be brought from Executive Engineer Building Proposal.	✓											

The applicants are requested to refer to the M.C.G.M. Website at www.portal.mcgm.gov.in for the schedule of fees / charges and also Addresses and Contact nos. of various Municipal Ward Offices where the applications are required to be submitted.